

Spring 2021 Student Health Insurance Waiver/Exception Submission Instructions

PLEASE READ CAREFULLY

IF YOU ARE IN ONE OF THE FOLLOWING CATEGORIES YOU ARE NOT AUTOMATICALLY ENROLLED IN THE STUDENT INSURANCE PLAN AND NOT REQUIRED TO SUBMIT A WAIVER REQUEST. Thank you

- Executive MBA students (EMBA)
- Executive MPA students (EMPA)
- Domestic Part-time or Half-time students
- TC, JTS, UTS and CUIMC students should contact their school for waiver information; you may not use this site.

Please review the instructions carefully prior to submitting your documents for review.

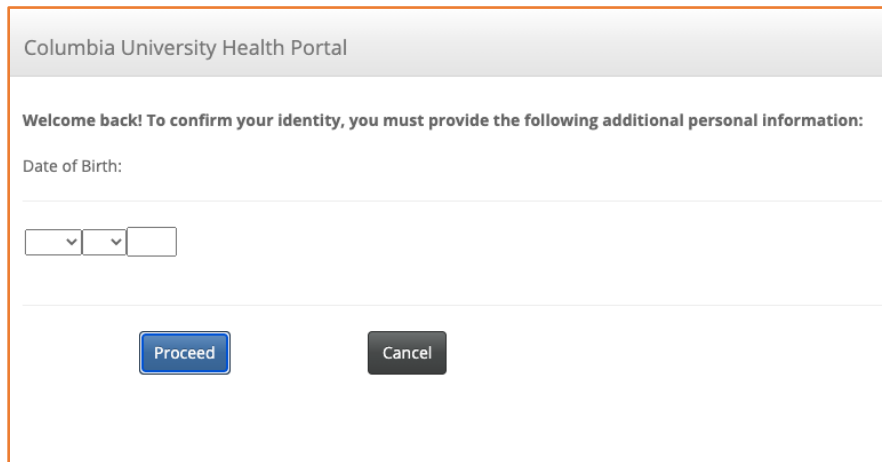
1. Log on to the Columbia Health Patient Portal
<https://secure.health.columbia.edu>



2. Log in using UNI and Password.

A screenshot of the Columbia Health login page. The page has a dark blue background with the Columbia University logo and name at the top. Below the logo is a warning message: "Be alert to phishing emails and think before you click on any link in an email message. CUIT will never ask for your password or private personal information via email. Visit Manage My Uni for password services." Below the warning is the Columbia Health logo and a login form. The form has two input fields: "UNI" and "PASSWORD". Below the "UNI" field is a "UNI Help" link. Below the "PASSWORD" field is a "clear" link. A blue "LOGIN" button is positioned to the right of the "PASSWORD" field.

3. Enter your Date of Birth (Month/Day/Year), then click 'Proceed'



Columbia University Health Portal

Welcome back! To confirm your identity, you must provide the following additional personal information:

Date of Birth:

Month: [v] Day: [v] Year: []

[Proceed](#) [Cancel](#)

4. In the menu of the patient portal, click on 'Downloadable Forms'



Columbia University Health Portal

Home

Profile

Medical Clearances

Appointments

Referrals

Handouts

Messages

Letters

Downloadable Forms 

Forms

Insurance Card

Survey Forms

Home for Janelle Test

You last logged in: 12/4/2020 8:56 AM [Log Out](#)

I would like to...

[Schedule an Appointment](#)

You have 3 unread secure messages [\[Go to Messages\]](#)

Attention Columbia Health Medical Services patients Effective Immediately:
In an abundance of caution and concerns due to COVID-19, walk-ins will not be accepted. All Medical booking or by calling 212-854-7426. Students can now book onsite appointments, as well as telehealth

In person appointments::
Patients with in person appointments will be asked to use hand sanitizer and wear a face covering up

Nursing Appointments:
Some routine appointments with a registered nurse can be seen in person on the same day: vaccination, contraception and pregnancy screen. Please contact Medical Services at 212-854-7426 to ensure we c

Zoom Telehealth Appointments:

5. Preview and Download Applicable Form, then click on 'Download' to access a blank copy of the form:

Domestic Insurance Waiver Form Spring 2021	
Please download, fill out, and upload the Spring 2021 Domestic Insurance Waiver Form	
Download Preview Download	Upload Upload
Status: Upload Required	
International Exception Form - Spring 2021	
Please download, fill out, and upload the NEW STUDENTS International Exception Form Spring 2021	
Download Preview Download	Upload Upload
Status: Upload Required	
2021 Spring Domestic Waiver Continuance Affirmation Form	
2021 Spring Domestic Waiver Continuance Affirmation Form	
Download Preview Download	Upload Upload
Status: Upload Required	

6. Upload Completed Waiver/Exception form and required documents based on student status. Acceptable file formats include: PDF, PNG, JPG, JPEG, or GIF only

Note: Please make sure to include all required documentation

- a. Domestic Insurance Waiver Form:
 - i. Residing On-campus:
 - 1. Completed Waiver Form
 - 2. Front and Back of Insurance Card
 - ii. Online Only:
 - 1. Completed Waiver Form
 - 2. Front and Back of Insurance Card
 - 3. Proof of Residence (signed lease, utility bill, credit card statement, bank statement or other comparable document showing name and address)

- b. International Student Exception:
 - i. Residing in US
 - 1. Completed Exception Form
 - 2. Front and Back of Insurance Card
 - 3. Summary of Insurance Plan Benefits

 - ii. Online Only
 - 1. Completed Exception Form
 - 2. Proof of address
 - 3. Proof of insurance (signed lease, utility bill, credit card statement, bank statement or other comparable document showing name and address)

7. Verify Upload. You may 'Edit Image' or select 'Looks Good' if you are satisfied with the image

Verify Upload

SPRING 2021 COLUMBIA UNIVERSITY STUDENT INSURANCE PLAN WAIVER REQUEST – DOMESTIC STUDENTS (US Citizens/Permanent Residents ONLY)

SECTION A: Student Information (complete all fields)

STUDENT'S NAME: _____ UNI: _____

CU Email: _____ Morningside Campus School: _____

Full Address (Where you will reside for the spring term, include city and state): _____

SPRING 2020 TERM STUDENT STATUS (select one only):

Residing on-campus or engaging in on-campus academic activities

Online Only- not engaging in on-campus academic activities

SECTION B: Insurance or Equivalent Health Care System Information (complete all fields)

Ins Company Name: _____

Policyholder: _____ Policy Original Effective Date: _____

Policy Number: _____ Ins Company Phone: _____

SECTION C: WAIVER CRITERIA (please complete the section below that correspond with your student status)

Residing on-campus or engaging in on-campus academic activities	Online Only – not engaging in on-campus academic
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Cancel Up Cancel Upload Edit Image Looks Good

8. Be sure to click SAVE **only after** uploading ALL documents. Do not click 'Save' after uploading each document.

International Exception Continuance Affirmation Form

2021 Spring International Exception Continuance Affirmation Form

Download Upload

Preview Download Upload

Status: Upload Required

Save

✓ Success

Your form submissions have been saved successfully.

Your submission will be labeled 'In Review' until the Insurance Office approves your request. Please allow up to 30 days for processing. **Submitting incomplete or duplicate documents will result in delayed processing of your insurance waiver/exception request.**

Domestic Insurance Waiver Form Spring 2021 **In Review**

Please download, fill out, and upload the Spring 2021 Domestic Insurance Waiver Form

Download Preview Download **Upload Received 12/10/2020 6:03 PM** Show Uploaded Document

Status: In Review

Additional Uploads Upload

Domestic Insur... 