

# ROOMMATE CONTRACT-AGREEMENT

Fill out this form when all roommates or suitemates are present. Make sure each of you has completed the ROOMMATE CONTRACT-INDIVIDUAL form before filling out this agreement. Write down your agreed-upon answers and refer to this contract throughout the year for further clarification or discussion. Taking time to work on this agreement now will save you time and trouble in the future!

## CLEANING

What areas are designated as personal and shared space?

Personal Space (ex: bedroom, bathroom)	Shared Space (ex: kitchen, living room)

We will use the following tools to designate chores:

- Chore Wheel
- Verbal Agreement
- On as needed basis
- \_\_\_\_\_

We will clean shared space:

- Daily
- Weekly
- Monthly
- As needed

## NOISE

Our quiet hours will be:

Weekdays: \_\_\_\_\_ to \_\_\_\_\_

Weekends: \_\_\_\_\_ to \_\_\_\_\_

When one of us is studying in the space, we are okay with:

- Completely quiet
- Low music/headphones
- Television
- Other noise: \_\_\_\_\_

## SLEEPING

What time does each of you usually go to sleep and wake up?

When your roommate(s)/suite(s) is/are trying to sleep, is it ok to:

- |   |  |
|---|--|
| <input type="checkbox"/> Play music         | <input type="checkbox"/> Talk on the phone |
| <input type="checkbox"/> Watch TV           | <input type="checkbox"/> Other: _____      |
| <input type="checkbox"/> Have the lights on | <input type="checkbox"/> It is NOT ok to:  |
| <input type="checkbox"/> Have guests over   | _____                                      |
| <input type="checkbox"/> Use the computer   |  |

## SHARING

Write down the items that you have agreed to share (e.g. printer, paper towels):

How will you split materials/cost/maintenance of these items?

We agree to share the following personal belonging(s):

- |  |   |
|--|---|
| <input type="checkbox"/> TV                  | <input type="checkbox"/> Computer       |
| <input type="checkbox"/> Speakers            | <input type="checkbox"/> Gaming systems |
| <input type="checkbox"/> Microwave           | <input type="checkbox"/> Clothes        |
| <input type="checkbox"/> Fridge              | <input type="checkbox"/> Personal Items |
| <input type="checkbox"/> Cleaning Supplies   | <input type="checkbox"/> _____          |
| <input type="checkbox"/> Food/drink such as: | <input type="checkbox"/> _____          |

What items/areas are off limits?

## SOCIALIZING

What is your agreement with having significant others stay in the room?

How much notice will you give each other (if you decide to do so) before an overnight guest comes to stay?

It's okay for guests to:

- |   |   |
|---|---|
| <input type="checkbox"/> Sit on beds                      | <input type="checkbox"/> Sleep in the other roommate's bed if that roommate is not home for the night |
| <input type="checkbox"/> Eat/drink our food/beverages     | <input type="checkbox"/> _____  |
| <input type="checkbox"/> Play music                       |   |
| <input type="checkbox"/> Borrow things we agreed to share |   |

Things that are off-limits to guests:

What is your agreement regarding holding social gatherings in the room/suite?

## STUDY HABITS

What kind of study environment do you prefer?

Where do you like to study?

When one roommate is studying, the other roommate(s)/suite(s)mate(s) agrees to:

- Not be in the room
- Remain in the room, but be quiet
- Not have guests over
- Other: \_\_\_\_\_

During midterms, finals, or stressful academic time periods, we agree to:

- Have special rules such as:
  - Change in quiet hours:
  - Change in guests policy:
  - Change in noise/lights agreement:
- Communicate these situations to the other roommate(s)/suite(s)mate(s) on an as-needed basis (e.g. Quiet hours start early tonight because I have an early exam)
- No special agreements need to be made
- We will communicate when the time comes

## COMMUNICATING

How will you resolve issues when there is a problem?

How will you communicate with each other regarding roommate/suite(s)mate matters?

- Text each other
- Email each other
- Wait to speak face-to-face
- Write down notes for each other
- \_\_\_\_\_

How will you communicate when asking to borrow something?

- Text each other
- Email each other
- Wait to ask face-to-face
- Write down notes about the thing borrowed
- \_\_\_\_\_

**SAFETY**

If leaving for the night/weekend, we will:

- Notify each other
- No need to notify each other

**OTHER**

What personal cultural practices should all roommates/suitemates be aware of?

**AGREEMENT**

We agree to:

- Respect each other
- Treat each other like adults
- Promise to resolve conflicts in a mature way
- Keep personal information about your roommate(s) or suitemate(s) confidential
- Talk to RAs or Columbia Law School mediators if we are not able to resolve our conflicts

Other agreement(s) you would like to include:

Names:

Signatures:

Date:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

